

**Minutes of Special and Regular Meeting of October 13, 2015**  
**City Hall, One Twin Pines Lane**

**SPECIAL MEETING 6:30 p.m.**

**A. CLOSED SESSION [Third Floor Conference Room]**

- (1) Conference With Legal Counsel (Govt Code Section 54956.9(d)(1))  
Name of case: Baka v. City of Belmont, San Mateo Superior Court No. CIV  
523248

Attended by: Councilmembers Wright, Reed, Lieberman, Stone, Braunstein

**ADJOURNMENT** at this time, being 6:55 P.M.

Terri Cook  
City Clerk

**REGULAR MEETING**  
**CALL TO ORDER 7:00 P.M.**

**ROLL CALL**

**COUNCILMEMBERS PRESENT:** Wright, Reed, Lieberman, Stone, Braunstein

**COUNCILMEMBERS ABSENT:** None

Mayor Braunstein indicated that tonight's meeting would be adjourned in memory of former Councilmember and Mayor Bill Moore, who recently passed away.

**PLEDGE OF ALLEGIANCE**

Led by San Mateo County Supervisor Carole Groom.

**REPORT FROM CLOSED SESSION**

No reportable actions.

**SPECIAL PRESENTATIONS**

**Update from Notre Dame de Namur University (NDNU) Regarding Ralston Hall Fundraising Efforts**

Dino Hernandez and Sean McLean Brown from Notre Dame de Namur University (NDNU) provided an update on the fundraising efforts underway for the restoration and seismic repair of historic Ralston Hall on the University campus. Mr. Hernandez indicated that 50 percent of the matching grant fund of \$6 million has been raised to date, and that the projected cost for the whole project is \$20 million. He pointed out that interested people can make a contribution in any dollar amount. Mr. McLean Brown noted that NDNU serves a large percentage of students who are first in their family to go to college.

**Presentation by San Mateo County Supervisor Carole Groom on Community Choice Energy**

### **(CCE)**

Supervisor Carole Groom explained that the Community Choice Energy (CCE) program is a way for energy customers in San Mateo County to pool the electricity demands of their communities, purchasing power with higher renewable content, which could result in savings. She explained the formation of a JPA (Joint Powers Authority) by January of 2016.

Supervisor Groom also spoke regarding Project Lift, a reading program targeted at lower-achieving students. She also indicated that she facilitated the advancement of Measure A funds for Davey Glen Park.

### **Presentation by San Mateo County Health System Tobacco Prevention Program Director on Trends and Options for Regulating E-Cigarettes**

Shaunda Scruggs, San Mateo County Health System, provided an update on e-cigarette devices. She explained the chemical exposure to both the person vaping as well as to the bystander. She noted the trends on the transition to the use of traditional cigarettes due to the use of e-cigarettes. She pointed out that youth are targeted by the e-cigarette industry. She also noted that cities have the ability to regulate the use as a tobacco product, and described regulations adopted by other cities in San Mateo County.

City Manager Scoles outlined steps that could be taken by the City Council to further regulate these devices.

### **PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

**Mary Ridge**, Belmont resident, spoke regarding harassment she is experiencing at her house.

**Lenore Griffin**, Belmont Chamber of Commerce, announced a ribbon cutting ceremony for a new optometry business. She explained the upcoming Dine Around Town program as a way to feature local restaurants.

**Cory Kunnar**, San Carlos resident, spoke in opposition to the 14<sup>th</sup> amendment to the Constitution of the United States, which automatically grants citizenship to anyone born in the United States.

**Kathleen Beasley**, Belmont Library, provided an update on upcoming programs and events at the library.

### **COUNCILMEMBER ANNOUNCEMENTS**

Councilmember Wright announced the Dining Out fundraiser for Meals on Wheels.

Councilmember Reed made an announcement regarding the upcoming November 3rd Election, including information about the all-mail ballot pilot program.

Councilmember Lieberman noted that State Senator Jerry Hill would be the featured speaker at the

first Dine Around Town event.

Councilmember Stone announced the upcoming Belmont Village Specific Plan Workshop. He commented regarding the recent Save the Music Festival. He thanked the Belmont Fire Department for his recent fire education opportunity.

Mayor Braunstein spoke regarding his attendance at the recent NDNU Homecoming event. He invited the public to attend the current art show at the Manor House.

### **COMMENTS/QUESTIONS REGARDING ITEMS ON CONSENT CALENDAR**

Councilmember Reed requested additional clarification regarding consent item 7-A (Resolution approving an increase to the energy efficiency project budget and project contingency in the amount of \$109,777).

Parks and Recreation Director Gervais explained that the goal is to reduce energy use in public facilities. He explained the challenge with accomplishing this project at city hall due to the remodel that was performed previously.

Finance Director Fil explained that quantities of lights and other items increased from original estimate of the project, which was based on existing data.

**Tim Strinden**, Belmont resident, commented regarding the minutes of September 8, 2015. He requested additional details be included in the minutes relative to his comments at the Public Comment section. He suggested that Councilmember Lieberman's Op-Ed article in the newspaper violates the Code of Ethics, and provided a copy of an email he wrote to the City Council and a copy of an article he published to support his claim (on file in the City Clerk's office).

City Manager Scoles noted that some non-substantive editorial changes will be included in the Sewer System Management Plan, which is item 7-C on the Consent Agenda.

### **ITEMS APPROVED ON CONSENT CALENDAR**

Resolution 2015-096 approving an increase to the energy efficiency project budget and project contingency in the amount of \$109,777, and authorizing the City Manager to execute related documents

Resolution 2015-097 authorizing the City Manager to execute Amendment No. 1 to the Service Agreement with Maze & Associates procuring bookkeeping services on an interim basis

Resolution 2015-098 re-certifying the City of Belmont 2015 Revised Sewer System Management Plan per the Statewide General Waste Discharge Requirements

Resolution 2015-099 authorizing a revised service agreement with Katrina Hardt-Holoch Associates for an amount not to exceed \$105,150 to provide environmental review consulting services for the Merry Moppet Preschool/Belmont Oaks Academy Rezoning & Master Plan Expansion Project at 2200 Carlmont Drive; this is an applicant funded study

Minutes of Special and Regular Meeting of September 8, 2015, Adjourned Meeting of September 22,

2015, Special and Regular Meeting of September 24, 2015 (adjourned from September 22, 2015), Regular Belmont Fire Protection District Meeting of September 24, 2015  
Resolution 2015-100 authorizing Service Agreements with the lowest responsible bidders for tree maintenance services on City owned property for an amount not to exceed \$70,000

**ACTION:** On a motion by Councilmember Stone, seconded by Councilmember Wright, the Consent agenda was unanimously approved.

**RECESS: 8:25 P.M.**  
**RECONVENE: 8:35 P.M.**

### **COMMISSION, COMMITTEE, AND COUNCIL INTERGOVERNMENTAL ASSIGNMENT UPDATES, AND STAFF ITEMS**

#### **Verbal report from Councilmembers on Intergovernmental (IGR) and Subcommittee Assignments**

Councilmembers provided updates on their intergovernmental assignments.

#### **Verbal report from City Manager**

City Manager Scoles announced that new web sites pages set up on the City's web site for the General Plan Update, the Downtown Specific Plan, the zone text amendments, and residential development standards. He announced an upcoming school advisory committee meeting.

#### **Report from Audit Committee Regarding Annual Financial Report for Fiscal Year Ending June 30, 2015**

City Treasurer Violet explained how the CAFR (Comprehensive Annual Financial Report) is developed, and outlined the Audit Committee's recent review of the Report. He reviewed the ending fund balances for all funds as of June 30, 2015. He noted the ongoing call-out for the unfunded liabilities (net pension liabilities). He pointed out that the Report received the highest level of opinion from the auditors, and that no material weaknesses or deficiencies were included in the Memorandum on Internal Control.

Councilmember Lieberman noted that the auditors have indicated that Belmont is a top performer compared to other cities.

Councilmembers commented on the capital and infrastructure needs as described in the Report.

**Tim Strinden**, Belmont resident, suggested that the City Council not approve the financial report. He stated that unfunded liabilities and infrastructure needs are overstated and inaccurate. He provided a copy of articles that he published on this matter (on file in the City Clerk's office).

**ACTION**: On a motion by Councilmember Stone, seconded by Councilmember Wright, the Annual Financial Report for Fiscal Year Ending June 30, 2015 was unanimously received and made available for public review.

**ADJOURNMENT** at this time, being 9:35 P.M.

Terri Cook  
City Clerk

Meeting televised and videotaped